

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 13

July 3, 2012

APPROVED BY THE BOARD OF POLICE COMMISSIONERS ON JULY 3, 2012

**SUBJECT:** PURCHASING VEHICLE(S) OR VEHICLE PART(S) FROM  
OFFICIAL POLICE GARAGES - ESTABLISHED

**PURPOSE:** Official Police Garage (OPG) public vehicle auctions are strictly regulated by the California Vehicle Code, Civil Code, and the Police Commission Rules for Governing Official Police Garages. Purchasing or accepting, in any manner, vehicle(s) or vehicle part(s) from OPG tow companies outside of official public vehicle auctions violates these laws and creates a conflict of interest and loss of public confidence and trust. This Order establishes Section 1/270.40, *Purchasing Vehicle(s) or Vehicle Part(s) from Official Police Garages*, to the Department Manual.

**POLICY:** Department employees are prohibited from purchasing (or attempting to negotiate a purchase) or accepting, in any manner, vehicle(s) or vehicle part(s) from OPGs, with the exception of those purchased at official public vehicle auctions. Employees who fail to adhere to this policy may be subject to disciplinary action for allegation(s) including, but not limited to, insubordination. In addition, employees may be subject to criminal prosecution.

**AMENDMENTS:** This Order adds Section 1/270.40 to the Department Manual.

**AUDIT RESPONSIBILITY:** The Commanding Officer, Internal Audits and Inspections Division, will review this directive and determine whether an audit or inspection will be conducted in accordance with Department Manual Section 0/080.30.



CHARLIE BECK  
Chief of Police

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**DEPARTMENT MANUAL**  
**VOLUME I**  
**Established by Special Order No. 13, 2012**

**270. EMPLOYEE CONFLICT OF INTEREST**

**270.40 PURCHASING VEHICLE(S) OR VEHICLE PART(S) FROM OFFICIAL POLICE GARAGES.** *Official Police Garage (OPG) public vehicle auctions are strictly regulated by the California Vehicle Code, Civil Code, and the Police Commission Rules for Governing Official Police Garages. Purchasing or accepting in any manner, vehicle(s) or vehicle part(s) from OPG tow companies outside of official public vehicle auctions violates these laws and creates a conflict of interest and loss of public confidence and trust. Department employees are prohibited from purchasing (or attempting to negotiate a purchase) or accepting in any manner, vehicle(s) or vehicle part(s) from OPGs, with the exception of those purchased at official public vehicle auctions. Failure to adhere to this policy shall be considered misconduct for allegation(s) including, but not limited to, insubordination; and may result in disciplinary action. In addition, employees may be subject to criminal prosecution.*